



EASTFIELD PRIMARY SCHOOL **REMOTE LEARNING POLICY – September 2020**

Introduction

'Remote Learning' refers to the provision of work, teacher support, assessment and feedback from teachers to pupils in the event that daily lessons are unable to be delivered 'face-to-face' as normal.

Aims

Where needed, we will provide consistent, high quality and safe remote learning that aligns as closely as possible with in-school provision. We will ensure that pupils unable to attend school remain fully included within our school community. We will provide remote education a) alongside classroom teaching b) in the case of class/year group/whole school lockdown or c) a local lockdown. We will set out expectations for all members of the school community about remote learning.

Roles of Responsibility

Senior leaders are responsible for:

- Co-ordinating the remote learning approach across the school.
- Informing teachers of children who require remote learning.
- Texting and emailing parents to direct them to the remote learning for their child via the school website.
- Monitoring the consistency and effectiveness of the remote learning before uploading to the school website for students and parents to access.
- Monitoring the security of remote learning systems, including data protection and safeguarding considerations.
- Overseeing the Co-teacher. If the class teacher is unwell and unable to provide remote learning, then senior leaders will oversee the co-teacher, who will take direct responsibility (this includes if a teacher is off with COVID symptoms).

Situations where this policy may apply include:

- Pupils unable to attend school due to a period of advised self-isolation but who otherwise remain well
- An extended period of school closure by class, year group, phase or whole school.

This policy does not apply in situations such as:

- A student who absents themselves from school without prior authorisation from the school or illness not related to COVID.
- A parental decision to absent their child/children as a precaution against an outbreak of infectious disease but contrary to official medical advice from Public Health England, the UK Government or the World Health Organisation.

Individual Remote Learning

This policy applies in situations where school remains open and working as normal, but an individual student is unable to attend lessons as and is otherwise well and able to work, e.g. a period of advised self-isolation or an absence that has been authorised by the school in advance.

Whole Class/Cohort Remote Learning

This policy applies in situations where school remains open and working as normal, but a class or cohort bubble is unable to attend lessons but children are otherwise well and able to work, e.g. a period of advised self-isolation or an absence that has been authorised by the school in advance.

Whole School Remote Learning

This policy applies in situations where school is to be closed to all students following advice from from Public Health England, the UK Government or the World Health Organisation. Where students are in isolation are well and able to work, remote learning will be provided.

Remote learning - the school will provide the following:

- A curriculum sequence that allows access to high-quality, online and offline resources and teaching videos that are linked to the school's curriculum expectations.
- Access to high quality online remote education resources including Purple Mash, Mathletics, Reading Eggs etc.
- Online tools, which are used across the school in order to allow interaction, assessment and feedback and make sure staff are trained in their use.
- Printed resources, such as textbooks and workbooks, for pupils who do not have suitable online access
- Relevant material for all children including those with special educational needs, disabilities (SEND), including those with Education, Health and Care Plans.
- Support to parents via the school website, via email and via phone.

When teaching pupils remotely, teachers are responsible for:

- Contacting parents via telephone on day 1 of their student's absence to inform the parent about the remote learning on our school website.
- Providing a well-sequenced curriculum, so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be practised in each subject.
- Daily Maths and English lessons, plus 5 foundation subjects will be set weekly. KS1 planning will include phonics lessons and Grammar for KS2. Reception, teachers should plan with a focus on the prime areas of learning, including: communication and language, personal, social and emotional development (PSED) and physical development.
- Uploading remote learning to the platform by the next morning, after the school has been notified that a child requires isolation and they are well in themselves.
- Providing clear explanations of new content through high-quality videos, that model the skill and strategies required to complete the tasks set. The videos will be produced daily and uploaded directly to our school website (daily videos will only be produced in the circumstance of a class bubble, cohort or whole school lockdown).
- Ensuring that hard copies (paper based) of the remote learning are available for those children who have no access to remote learning only or require specific work based on their IEP/EHCP.
- Monitoring pupil engagement with remote learning. Teachers will make phone calls home and will also directly communicate with pupils through purple mash.

Parental Responsibility

It will be a parents' responsibility to ensure the following happens:

- Children will log on daily and complete the ICT tasks set
- Ensure children complete all work set online on a daily basis following the timetable of work.
- Notify the school to inform us that they do not have internet access from home.
- Notify their child's phase leader should any issues arise regarding their remote learning by phone or via email.

Early phase - Reception to Year 1 – earlyphase@eastfieldpri.co.uk

Lower phase – Year 2 to Year 3 – lowerphase@eastfieldpri.co.uk

Upper phase – Year 4 to year 6 – upperphase@eastfieldpri.co.uk

Assessment and Feedback

- Assessment of how well pupils are progressing through the curriculum will be actioned using ICT programmes. Teachers are required to continue to assess the child's achievements and progression and plan accordingly, they will set questions online that children are able to respond to and teachers are to post a reply. The expectation is for teachers to assess online work daily and by telephone weekly.
- In response to questions or assessments, teachers will adjust the pace or difficulty of what is being taught, including, where necessary, revising material or simplifying explanations to ensure pupils' understanding.
- Communication between parents and school will be via phase leaders through school phase emails.

Signed:

Date: 9th September 2020

Review: