

Eastfield Primary School

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Head Teacher: Mrs Hay

11th September 2017

Dear Parents / Carers,

Welcome to the start of a new year

I hope that you all had a lovely summer holiday. Last week we welcomed several new members of staff to Eastfield - Mrs Warlow as Assistant Head Teacher; Mrs White, Miss Tidmarsh, Mrs Weston and Miss Jones as class teachers; and Mrs Brown as a member of support staff.

THANK YOU FOR SENDING YOUR CHILDREN TO SCHOOL LOOKING SO SMART IN CORRECT SCHOOL UNIFORM.

Staffing and School Changes - New Phase Structure

Due to the increase in pupil numbers at Eastfield, The Governing Body have restructured the school into 3 phases:

- Early Phase (Reception and Year 1 - classes 1-4) led by Miss Lea
- Lower Phase (Year 2 and Year 3 - classes 5-8) led by Miss Potts
- Upper Phase (Year 4, Year 5 and Year 6 - classes 9-13) led by Mrs Hylton

Miss Potts, Miss Lea and Mrs Hylton have all been promoted to the school's Senior Leadership Team and will be overseeing a key phase of the school, as well as their own class.

As always, if you have any concerns or worries about your child then please see your child's Class Teacher in the 1st instance but if you continue to have concerns then please ask to speak to your child's Phase Leader.

Signing your child into school

If your child arrives late to school (after the 8:55am bell) then you, as parent / carer **MUST** bring them to the main office and sign them into school using the electronic system. It is not acceptable for children to be sent to the office unaccompanied - Mrs Hodgson will be contacting parents / carers of those children who are late and also of those children who are not signed in. Thank you to all the parents who bring their children to school on time between 8:45-8:55am.

Before and After school - Playground Equipment

Please can you remind your children that they should not be on the school playground equipment before or after school - this includes the pirate ship, the tyres and the Reception outdoor classroom (behind the multi-coloured fence). School doors open at 8:45am and they close at 8:55am and so there should be **NO** children arriving before 8:45am so that they can 'play.' School is not responsible for your children before 8:45am.

Can I also remind you that the riding of bikes and scooters is not allowed on school premises due to health and safety reasons - we do not want children or parents hurt by bikes or scooters.

Please help us to support the school by not allowing your children to go on any of the school playground equipment before or after school - thank you.



Collecting of children

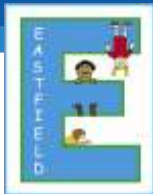
At the end of the day can you please stand well back from the exit doors so that the teachers can see which parents are present - as teachers get to know you and your children then the collection process will get easier and quicker.



NO SMOKING

Eastfield Primary is a smoke free environment and so there is no smoking allowed anywhere on the school site and this includes e-cigarettes / eliquids / vape e-cigs.





Parent's Evening - The Autumn term parent's evening is **Thursday 21st**

September 3:30-8:30pm.

We hold our Autumn term parent's evening early in the term so that you can meet your child's class teacher and start to get to know them. It is also an early opportunity for you to let us know anything important about your child. The teacher will be able to reassure you on how they have settled in and also explain to you the expectations for that class and year group.

Class letters

You should have received a letter from your child's class teacher detailing your child's class theme and any important information that you need to know e.g. PE days. Please encourage your child to research their class theme and if you have anything at home that will support the theme then please do send it into class.

Eastfield Primary School's Values

Eastfield's school values are: pride, opportunity, care, diversity, respect and resilience and we promote them at all times within school. We focus on 'one value' in particular each $\frac{1}{2}$ term. **This term we are focusing on 'pride.'**

By **pride** we mean:

- All children should be proud to wear the Eastfield Primary school uniform
- All children dress smartly including wearing black shoes
- All children show good manners at all times
- Encouraging children to feel proud of themselves and celebrate their achievements
- That children feel good about themselves
- That ALL children and ALL school staff give 100% effort in all that they do
- That everyone (children and staff) looks after their classroom and school environment and try to be role models within our community
- That we always show ourselves at our best e.g. when out on trips or when we have visitors in school

To ensure our core value of pride:

- *We teach children how and why to feel proud and how to take pride and care in their actions*
- *We encourage an aspirational attitude and we embrace and explore success*
- *We ensure that our school celebrates the achievements of children by displaying their work or taking photos and by awarding certificates in assemblies*
- *We teach children to take ownership of and value their learning environment and possessions including looking after their exercise books*
- *We instill a sense of pride in our children through giving responsibility*
- *We reward children for showing pride in their school uniform, in their work and handwriting/ presentation*

Dates for diary

Thursday 21st September - Parent's evening 3:30-8:30pm

Friday 22nd September - INSET day (school closed)

Friday 29th September - School photos (pupils and siblings)

Friday 6th October - INSET day (school closed)

Friday 20th October - Y6 (class 13) to lead Whole School Harvest Festival 10am at church

HALF TERM 23rd October - 27th October

Friday 17th November - Anti-bullying Day (Blue Friday - No uniform)

Thursday 30th November 5-7:30pm - Christmas Fair

Friday 1st December - INSET day (school closed)

Friday 8th December - Reception Christmas assembly 10:30am and 2:15pm

Tuesday 12th December - Y2 Christmas play 10:30am and 2:15pm

Wednesday 13th December - Y2 Christmas play 10:30am and 2:15pm

Friday 15th December - Y5 to lead Carol Concert / Pupil of the term 10am at the church

Monday 18th December - Christmas Dinner

Tuesday 19th December - Christmas parties

CHRISTMAS HOLIDAYS - 21st December - 1st January

Thank you for your support,
Mrs Hay Head Teacher

